



National Confederation of Cooperatives
Education Training and Consultancy Group

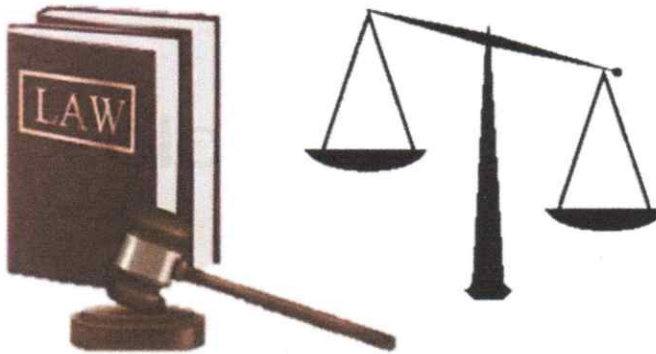
227 J.P. Rizal St., Project 4, 1109 Quezon City, Philippines

email: training@natcco.coop / www.natcco.coop / (632) 913-7011 to 15 loc.

220 / (632) 912-6005 / fax: 913-7016

Compliance Seminar on

RULES FORMULATION



**“COMPLIANCE SEMINAR ON
RULES FORMULATION
(MAKING DEMOCRACY WORK IN COOPERATIVES)**

*The Role of ELECTION COMMITTEE
in ensuring Model Officers to govern Model
Cooperatives*

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Rule 7- Section 5- Phil. Coop Code-2008
R.A. 9520

- **Training Requirements for the
Officers of Cooperative:**

*“Officers of the Cooperative shall be
required to undergo necessary training
conducted by Cooperatives, federations
and/or other trainers or training
institutions duly accredited by Authority”*

“This should contain the minimum requirements in the module/curriculum as prescribed by the Authority.”

	Training Course	Target Group
1	Basic Cooperative Course	Board of Directors Secretary, Treasurer, Election Comm, Audit Comm., Ethics comm., Mediation and Conciliation Comm., General Manager
2	Coop Management and Governance	Board of Directors, General Mgrs.
3	Financial Management	Board of Directors, Treasurer
4	Conflict Management	Board of Directors, Ethics Comm., Mediation and Conciliation committee
5	Parliamentary Procedure	Board of Directors, Secretary
6	Leadership and Values Re-orientation	Board of Directors, Election comm., Ethics comm., Mediation and Conciliation

	Training Course	Target Group
7	Strategic Planning	Board of Directors, Gen. Manager
8	Audit Management	Audit committee
9	Records Management	Audit Comm., Election comm., Ethics comm., Mediation & Conciliation Comm., Secretary, Treasurer
10	Entrepreneurial & Business Management	General Manager
11	Basic Accounting for Non-accountants	Treasurer, Audit committee
12	Internal Control	Audit Committee
13	Rules Formulation	Election committee
14	Cooperative Standards	Treasurer, Audit committee, General

Training Objectives...

- ▲ *Establish link between Good Governance & Election of Officers*

- ▲ *Emphasize the meaning and practice of Democracy in Cooperatives*

- ▲ *Enhance knowledge of the Election Committee* (legal basis, composition, qualification, traits, duties & responsibilities, activities to undertake, influential role in getting quality/ competent officers to serve)

Training Objectives....

- ▲ *Agree and internalize the Code of Ethics for Election Committee;*
- ▲ *Familiarize underlying Election Principles & the Electoral Process (Pre-Election, Election, Post-Election)*
- ▲ *Review Coops Election Guidelines and come up with an integrated guidelines*

**Making Democracy
Work in Cooperatives**

rules

- Walang tulugan
- Punctual- 8.30 am
- No id no entry, no meals
- No cutting classes
- No boring discussions
- Active participation
- Sharing of ideas
- Cp in silent mode

Penalty-icebreaker,50 pesos

COOP VALUES

Co-operatives are based on the values of

self-help,

self-responsibility,

democracy,

equality,

equity

solidarity.